

2024-2025 Payment Agreement

1 - STUDENT INFORMATION

Full Legal Name:

To comply with privacy laws, Briercrest College and Seminary cannot release financial information without your express consent. Please select how you would like your student account to be handled. (choose all that apply)

	1 - <input type="checkbox"/> I will be making payments on my student account.
	2 - <input type="checkbox"/> I have completed the Consent of Information Release form on Briercrest Live and would like the person(s) identified there to be able to access my financial information and/or make payments.
	3 - <input type="checkbox"/> In addition to #2, I request my financial statements to be sent to my parent/guardian named below who has agreed to pay my student account.

2 - FINANCIAL INFORMATION – includes tuition, mandatory fees, room and board—does not include books and missions trip

Payment Plan (click here for more info)	Payment Method (click here for more info and to access forms)
<input type="checkbox"/> 2 Payments—Registration Day in September (\$10,800) and first day of class in January (\$9,800)	<input type="checkbox"/> Cheque <input type="checkbox"/> Post-dated if 4 Payments
<input type="checkbox"/> 4 Payments—Registration Day and October 15 (\$5,400 per) First day of class January and February 15 (\$4,900 per)	<input type="checkbox"/> Pre-authorized debit
	<input type="checkbox"/> Interac E-Transfer, or Wire Transfer
	<input type="checkbox"/> Credit card (<i>number to be submitted by Registration Day</i>)
	<input type="checkbox"/> Student loan (please also indicate your other payment method)
<input type="checkbox"/> Personal Plan <small>for exceptional situations – approval required prior to Registration Day</small>	Details:
	Student Finance Approval:

3 - STUDENT AGREEMENT

I hereby commit myself to paying the fees that are due as per the chosen financial plan above. I understand that I am responsible for all charges applied to my student account. I have read and understood the Briercrest payment policy available here <http://kaleo.ca/application/fees/>.

<i>Signature:</i>	<i>Date:</i>

4 - PARENT/GUARDIAN INFORMATION AND AGREEMENT – unnecessary for students 18 years or older making payments

<i>Last Name:</i>	<i>First Name:</i>
<i>Address:</i>	<i>Email address:</i>
	<i>Daytime phone:</i>
I hereby agree to receive the financial statements of the student named above and care for the payment of her/his student account.	
<i>Signature:</i>	<i>Date:</i>

Submit completed form to the Student Finance Office (please keep a copy for your records):

510 College Drive, Caronport, SK S0H 0S0 | Email: studentfinance@briercrest.ca | Fax: 306.912.7862

OFFICE USE	Date received:	Entered in BEAM:	Emailed:

Instructions for student completing the Payment Agreement

Complete the sections one at a time as follows:

1. STUDENT INFORMATION
 - a. Fill in your name
 - b. Select whether you will be making payments or whether you are granting permission through Briercrest Live for others to access your financial information. Read carefully and if you have questions contact the Student Finance office (studentfinance@briercrest.ca) or your Admissions Adviser (admissions@briercrest.ca).
2. FINANCIAL INFORMATION
 - a. Select your payment plan (2 Payments, 4 Payments, or Personal Plan)
 - b. Select your Payment Method
 - i. If you are paying by debit, pre-authorized debit, e-transfer or bill payment, instructions are on Briercrest's website under College/Finances/Payment Information.
 - ii. If you are paying by credit card, you can pay online through Briercrest's website under College/Finances/Payment Information.
 - iii. If you would like Briercrest to keep your credit card information on file to process future payments automatically, you will need to contact Student Finance to get a pre-authorized form.
 - iv. If you are paying with student loans, please note that your loans will **not** cover the fees for the year. You must also indicate another method of payment.
3. STUDENT AGREEMENT
 - a. Review and sign the agreement
4. PARENT/GUARDIAN INFORMATION AND AGREEMENT
 - a. If a parent or guardian will be making payments and receiving account statements, the parent must indicate his/her consent by completing this section.
 - b. If the student is 18 or older and parents/guardians are not making payments, this section is not necessary.

How to view your student account on-line.

Financial summary – Log into Briercrest Live – Finance – financial summary

Tuition income tax forms – Log into Briercrest live – Finance – get tax forms

Questions? – contact Kathy at studentfinance@briercrest.ca

Contacts in case of questions:

Admissions Advisor | Email: admissions@briercrest.ca | Phone: 1.800.667.2329

Student Finance Advisor | Email: studentfinance@briercrest.ca | Phone: 1.306.801.5117 (text or call)